



climate extremes

ARC centre of excellence

CLEX Roadmap
DMP web tool
user guide

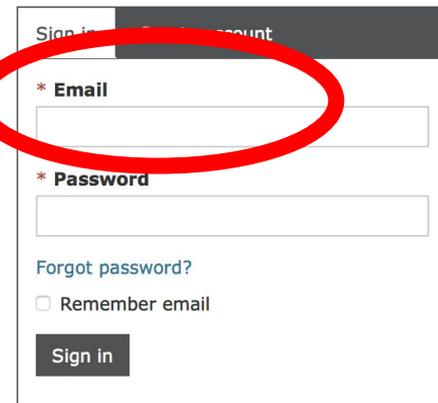
Sign in

Welcome to CLEX DMPRoadmap.

DMPRoadmap has been developed by the [Digital Curation Centre](#) and the [University of California Curation Center \(UC3\)](#). This version was adapted and it is maintained by the **Centre of Excellence for Climate Extremes** to help CLEX researchers writing data management plans and manage storage.

Getting started:

- [Centre of Excellence for Climate Extremes](#)
- [CLEX Climate Modelling System wiki](#)



Sign in / Create account

* **Email**

* **Password**

[Forgot password?](#)

Remember email

Sign in

<https://cllex.dmponline.cloud.edu.au>

You can sign in or create an account from the main page, using your institutional email address

Create an account

Just fill in the form:

- Use your institutional email, if you want to use a different one, please contact us before starting
- Select Centre of Excellence for Climate Extremes as your organisation
- Select your own university as institution

Then click on the 'Create account' button

[Sign in](#) [Create account](#)

*** First Name**

*** Last Name**

*** Email**

*** Organisation**

University

*** Password**

Show password

*** I accept the [terms and conditions](#)**

Security check

I'm not a robot 
reCAPTCHA
Privacy - Terms

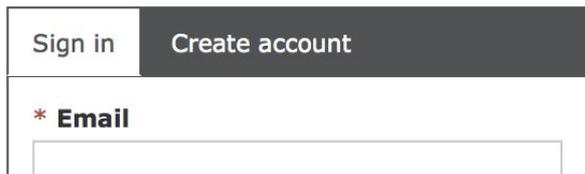
Create account

NB Anyone associated with CLEX can create an account, however, to avoid unauthorised access we check your email against a list of allowed addresses. If you see this warning ...

✘ Error: This e-mail address is not authorised for registration, access to the tool is only for CLEX students, researchers and associates. We will receive a notification and contact you, if you don't receive an email from us in the next day, please contact us by e-mail.

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The screenshot shows a registration interface. At the top, there are two buttons: 'Sign in' and 'Create account'. Below these is a form with a label '* Email' and an empty input field. The 'Create account' button is highlighted with a dark background.

... means that the email address you used wasn't yet included.

We will have received an email with your request and we will authorise your email address asap, sending you confirmation we did so.

After that you can try again filling in the form.

My dashboard

roadmap My Dashboard Create plans View allocations Request storage Reference Help Language Paola Petrelli

 climate extremes
ARC centre of excellence

 Australian Government
Australian Research Council

ARC Climate Extremes
CLEX data manager

Admin

My Dashboard

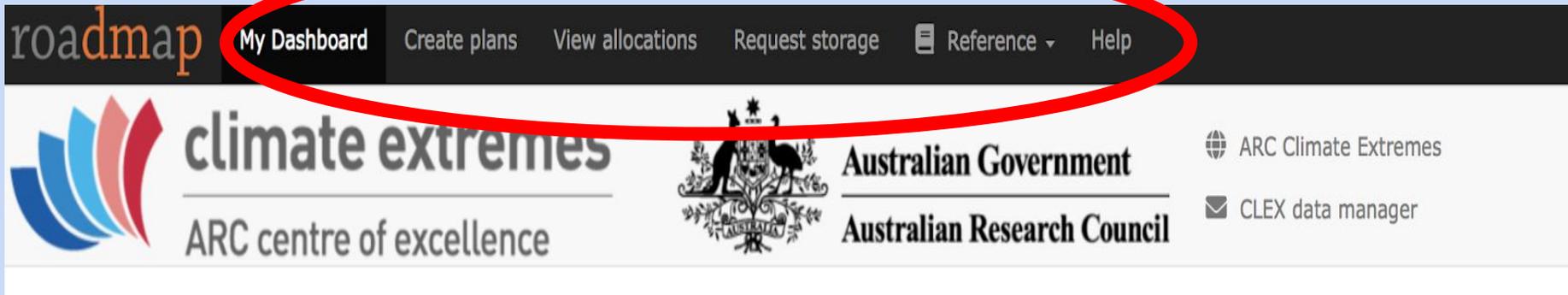
The table below lists the plans that you have created, and that have been shared with you by others. You can edit, share, download, make a copy, or remove these plans at any time.

Search

Project Title	Template	Edited	Role	Test	Visibility	Shared	
Pacific marine heatwave statistics	CLEX data template	07-07-2021	Owner	<input type="checkbox"/>	Private	No	Actions-
test3	CLEX data template	01-07-2021	Owner	<input type="checkbox"/>	Private	No	Actions-

When you sign in you see your dashboard, from here you can see a list of your existing plans.

At the top there is the navigation bar, you will find on any page.



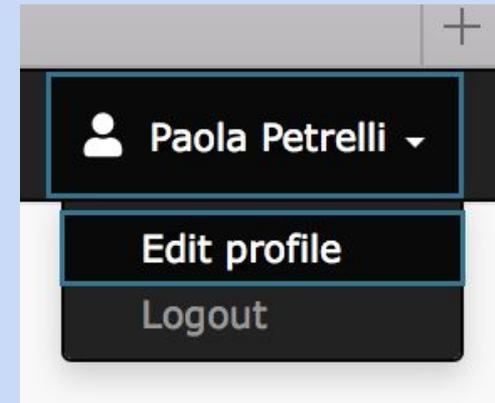
My dashboard - will show a list of your plans

Create plans - will start a new plan

View allocations - will show a list of all your storage allocations

Request storage - will open the form to request a storage allocation

At the other end of the bar you can access and edit your profile information



My Dashboard

The table below lists the plans that you have created, and that have been shared with you by others. You can edit, share, download, make a copy, or remove these plans at any time.

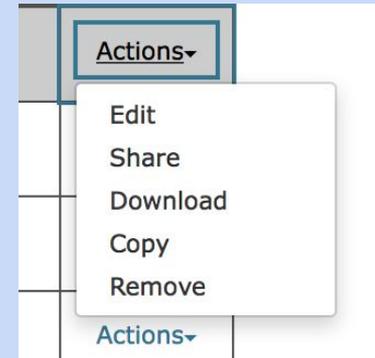
Search

Project Title	Template	Edited	Role	Test	Visibility	Shared	Actions
Pacific marine heatwave statistics	CLEX data template	07-07-2021	Owner	<input type="checkbox"/>	Private	No	Actions
test3	CLEX data template	01-07-2021	Owner	<input type="checkbox"/>	Private	No	Actions
Project to host the high-resolution WRF-Urban data	Publishing Template	23-06-2021	Co-owner	<input type="checkbox"/>	Private	Yes	Actions
REGEN - Rainfall Estimates on a Gridded Network based on all ...	Publishing Template	11-06-2021	Editor	No	Private	Yes	Actions

You can access and edit a plan by clicking on the 'title' .

NB that here I can see also plans that have been shared with me, as highlighted by the different roles.

By clicking on actions you can: share, edit, create a copy, download and delete a plan (provided you own it!)



Storage allocation request

Create a new storage request

This form allows you to request a temporary allocation of storage in /g/data3/hh5/tmp/ rules apply to the use of this storage please refer to

Choose a name for the directory to be created in /g/data/hh5/tmp/...

mock request for testing

Select a research program

ARCCSS - Drivers of spatial and temporal climate variabil

Please select the research program that will most make use of the storage. If not applicable use NA

Allocation

Managers

Collaborators

Summary

Each text box has a “tip” which is activated when hovering over it. These tips explain what the field is for and how to fill it, if they accept a specific format.

Clicking on ‘Request storage’ on the navigation bar will open a request form.

- Choose a name for the directory name in /g/data/hh5/tmp/<dir>
- Select a research program from the dropdown list
- **allocation** is the size in TB you want to request
- **managers/collaborators** are list of NCI user-ids that need writing/reading permissions, respectively
NB you can have a NCI project-id as collaborator but not as manager
- Use **summary** to explain how the storage will be used and how you estimated the size

Review date

Associated plan

Not available

Submit

- tick if you are ready to submit, an email will be sent to the administrators

Save

Cancel

- **Review date** - is indicative of how long you might need this storage for, it cannot be longer than 1 yr, after this time we will check with you if you still need the storage. This is necessary to make sure the available storage is accessible to everyone
- **Associated plan** allows you to attach an existing dmp to the request, this is optional but recommended if you want a big allocation

The **Save** and **Cancel** allow you to respectively save or discard any change you have done.

When you are ready to submit your request tick the **submit** box, highlights above. The administrator will receive an email with your request details and will contact you, if they need more information.

My requests

Directory name	Allocation	Size	Managers	Review	Submitted	Approved			
SAPEQ	0.0	0.000976562	rm_561	2017-11-01	true	true	Show	Edit	Destroy
pxp581	10.0	5.4	pxp_81	2021-08-10	true	false	Show	Edit	Destroy
xmhw_test	1.0	0.56	pxp581	2021-08-10	true	false	Show	Edit	Destroy

Once you have one or more allocations, they will be listed in the “My allocations” page.

For each allocation you can see if it has been submitted and/or approved.

As highlighted you can also see the actual size, this is update weekly, next to the size of your allocation.

You can click on **‘show’** to see all the details, **‘edit’** to make changes and **‘delete’** to remove it.

NB as these are records of what you have been allocated there restrictions to the changes you can do once a request has been submitted and/or approved.